



**CFF Annual General Meeting  
Ottawa, ON  
Saturday, August 24, 2019**

**Minutes of Meeting**

**Attendees:**

Jackson Wang	President, CFF
Andrew Rusheleau	President AFA
Lucie Hamelin	President OFA
Wendy Yano	President NB
Sue Pitura	President SK
Kyle Turcotte	President MB
Jean-Yves Pelletier	President QC
Brendan Robertson	Board member BCFA
Kristina Han	Administrative Director OFA
Max Brinck-Croteau	Technical Director OFA
David Collins	Executive Director NB
Caroline Sharp	CFF Executive Director
Dmitry Balashov	CFF Board of Director
Yann Bernard	CFF Board of Director
John French	CFF Board of Director
Frank Meunier	CFF Board of Director
Jean-Marie Banos	CFF Board of Director
Sasha Pellerin Gardner	CFF Member Services Coordinator
Manuel Belmonte,	Chair, Referee Committee
Steven Symons,	Chair, Competitions committee
Lynn Seguin,	Chair, Wheelchair fencing
Gaby Weisz	Chair, Veterans Committee
Jack Zhou	Translator
Annette LeBlanc	New Brunswick Board Candidate
Kelly Grieves	Ontario Board Candidate
Patrick Fournier	Quebec Board Candidate
Michel Dessureault	Vango Fencing Club



### **1. Welcome by the president**

At the President's delegation, Mr. Yann Bernard was appointed to chair the AGM.

Yann Bernard, on behalf of the President called the AGM to order at 13:32 and welcomed all members as well as those attending who do not hold a vote as part of the AGM, including the members of the Board of Directors.

### **2. Nomination of AGM Secretary**

Moved by Ontario, seconded by New Brunswick, that John French serve as secretary for the AGM.: Carried.

### **3. Roll call and Credentials**

British Columbia – 2 votes carried by Brendan Robertson  
Alberta – 2 votes carried by Andrew Rusheleau  
Saskatchewan – 1 vote carried by Sue Pitura  
Manitoba – 1 vote carried by Kyle Turcotte  
Ontario – 4 votes carried by Kristina Han  
Quebec – 3 votes carried by Jean-Yves Pelletier  
New Brunswick – 1 vote carried by Wendy Yano  
Nova Scotia – 1 proxy vote carried by Wendy Yano  
Prince Edward Island – Delinquent in member fees - no votes  
Newfoundland – Delinquent in member fees - no votes

Total of 15 votes, with a simple majority of 8 votes.

### **4. Agenda adoption**

Moved by AB, seconded by BC, to adopt the agenda. Motion carried.

### **5. Adoption 2018 AGM minutes**

Two provinces were incorrectly ordered in the roll call, and Saskatchewan should be listed before Manitoba.

Moved by AB, seconded by NS: that the secretarial note under section 13:

*Secretarial Note: Without the AGM endorsement of the By-Laws, the CFF is currently non-compliant with sport governing bodies regulations and governance requirements for NSOs.*

be removed from the minutes for reasons of factual incorrectness. Motion carried.

Moved by AB, seconded by BC, to approve the modified minutes. Motion carried.



## **6. Business arising from the minutes**

NB requested an update on section 18.a – safe sport. In response Caroline Sharp referred to the safe sport initiatives that have developed nationally over the past year and which will include standardized communications materials for all NSO's and sports organizations in the future.

## **7. Financial statements and auditors report 2018/19**

The CFF Treasurer, Frank Meunier, presented the audited financial statements of the CFF and the Auditors Report to the AGM, which had previously been approved by the Board of Directors.

## **8. Acceptance of the Auditor's report**

Moved by QC, seconded by SK, that the audited financial statements and the Auditor's Report be adopted by the membership of the CFF. Carried.

## **9. Appointment of the Auditor**

On the recommendation of Frank Meunier as Treasurer of the CFF, it was moved by AB, seconded by QC, that the firm of Leslie & McLeod be appointed as auditors for the 2018/19 financial year. Motion Carried.

## **10. Branch Member Report**

The reports of the Branch Members were accepted as previously tabled.

## **11. Reports of the Board of Directors**

Yann Bernard, on the delegation of the President, presented a report on the activities of the Board of Directors which highlighted the activities of the past year, including the adoption of policies and the sound financial management of the CFF.

## **12. Reports of Committees**

The Reports of the Committees of the CFF were accepted as previously tabled.



### **13. Staff report**

The Report of the Executive Director on behalf of the staff of the CFF was accepted as previously tabled.

### **14. Ratification of Business of the Board of Directors**

Moved by ON, Seconded by QC, to accept the business of the board of directors. Motion carried.

### **15. Nomination of Scrutineers**

Motioned by NB, seconded by AB, to appoint Lynn Seguin and Gaby Weisz as scrutineers. Motion carried.

Instructions were provided from the President to the scrutineers.

### **16. Election of Officers - 3 Officers, 2 year terms**

There were 5 nominees, and the nominees were asked to provide a short summary of their candidacy. After the subsequent election:

- I. Lucie Hamelin was elected to the Board of Directors for a two year term, to serve until the AGM in August 2021.
- II. Patrick Turcotte was elected to the Board of Directors for a two year term, to serve until the AGM in August 2021.
- III. Kelly Grieves was elected to the Board of Directors for a two year term, to serve until the AGM in August 2021.

Moved by AB, seconded by ON, to destroy the ballots. Motion carried.

### **17. 2020 AGM location**

Motion by AB, seconded by SK, to host the 2020 AGM in Toronto, on the weekend of August 21-22nd, 2020. Motion carried.

### **18. Other Business**

Moved by BC, Seconded by QC, to formally thank the outgoing board members, Frank Meunier, Paige Backman and Jean-Marie Banos. Motion carried.



Moved by AB, seconded by SK, to thank Caroline Sharp for her significant contribution as Executive Director for the CFF over the past 7 years. Motion carried.

Question from NB, regarding the status of disciplinary issues and whether sanctions should be reported to the provinces, especially when the sanction includes a suspension from competitions or events.

Yann Bernard explained the challenges related to sanctions, privacy and confidentiality concerns and terms of any agreements, and described the current practice of letting as many PSO's know as is reasonably possible and necessary of any imposed sanctions.

It was recommended by members that all provinces be notified of any sanctions issued. Gaby Weisz added that the veterans committee should also be informed.

Yann noted that the new CFF policies will address this to the extent possible and that the pending universal code of conduct may add clarification to the issue.

NB initiated a discussion regarding the status of the \$5 development membership fee. To enact this quickly, the members would need to unanimously agree to a special meeting to vote on an amendment to the By-laws. If this is not done, a special meeting will be called by the board at the appropriate time and with the required 30 days notice.

## **19. Adjournment**

Motioned by NB, second by AB to adjourn the meeting at 16:30 pm.