

Canadian Fencing Federation (CFF)
2020-2021 Board of Directors
September 20, 2020

Resolution Regarding the Establishment of a New Introductory CFF Participant Registration Category.

Whereas:

The CFF Board of Directors (“the Board”) in consultation with PSO Members (“Members”) determined the need for institution of a new category of CFF membership licenses, to convey the extent of introductory activities occurring across the country to the CFF’s funding partners and create an incremental revenue stream for the PSOs, and an accessible entryway into the sport of fencing.

And Whereas:

Considering the nature of fencing participation activities that such a membership category would apply to, the Board and Members agree that the key features of this category be that it be (a) non-cost-prohibitive, (b) time-bound, and (c) have no bearing on the Members’ incremental voting eligibility at Meetings of Members where By-Laws provide for incremental voting entitlements for Members on the basis of CFF membership counts.

Now Therefore:

The Board has instructed the Executive Director (ED) to institute a new CFF membership license category starting with the 2020-2021 season using the following guiding parameters, supported by additional rules and processes to be developed in consultation with Members:

- 1. Official Category Name:** “Introductory Registered Participant.” (IRP)
- 2. Category Eligibility:** IRP applies only to individuals who have not previously held any type of a CFF membership license, and who have received no more than 10 hours of fencing instruction at the time of license purchase.
- 3. Term of Eligibility:** Consistent with other types of CFF membership licenses, an individual’s IRP membership category shall be valid for one calendar year.
- 4. Limitation of Eligibility:** an individual may only hold the IRP membership category for no more than two years. Should an individual wish to re-apply for a CFF membership upon expiration of the second year where they purchased an introductory license, they shall select a suitable category from among the other available CFF license categories.
- 5. Cost:** The annual cost of the IRP membership shall be \$5.00.
- 6. No Voting Eligibility:** unlike other types of valid CFF licenses, the number of introductory membership licences held in a given Province or Territory will not count towards that Provincial or Territorial Member’s incremental voting eligibility at Annual Meetings of Members or other meetings where the CFF By-Laws provide for incremental voting allocation on the basis of valid memberships held.

7. Discretion in Application: CFF Provincial and Territorial Members shall exercise discretion as to whether and how they elect to market the IRP category, or the exact name by which they market this category relative to other existing PSO membership categories. However, all PSOs shall make this membership category available for purchase on their website and shall not alter any features of this category prescribed in articles 2-6 above.

8. Apportionment of Revenues: 100% of the IRP category revenues is to be retained by the PSOs.

9. Information to be Collected: in signing up the IRP licensees, Members or their agents (e.g. Clubs) shall collect sufficient information to enable ex-post verifiability of individual licensees' eligibility, as may be required by the CFF or its funding partners. At a minimum, this information shall include Full Name, Date of Birth, Home Address, and the Parent or Guardian's signature (where applicable).

10. Reporting to the CFF: Members shall work with the CFF Executive Director to develop a suitable procedure for reporting, storage, and audit (as necessary) of the IRP category.

10. Reporting to External Parties: in reporting the total membership number in any applicable external reports, the CFF shall at first report the total number of licensees, including those of the IRP category, and then will clearly state the number of IRP as in the example below: "In year 202x, the CFF had **XXX** valid registered participants, of which **YYY** were the holders of introductory licenses."

12. Other Administrative Matters: for any administrative or logistical matters that arise in the process of implementing this new category, the ED shall make decisions in consultation with PSO Members and recommend any incremental policy amendments to the Board as required.

Date Approved: September 20, 2020

Signed on Behalf of the Board of Directors by:

Yann Bernard, President